

Board of Fire Commissioners  
Regular Monthly Meeting  
June 11, 2025

**Draft Minutes**

Subject to Board review, amendment and approval.

The meeting was called to order at 7:00 p.m. by Chairman Magerle.

In attendance:

- Chairman Andrew Magerle
- Commissioner Brad Gaito
- Commissioner Kurt Martin
- Commissioner Rick Oh
- Chief Erik Weber
- 2<sup>nd</sup> Asst. K.C. Anna
- District Manager James Magerle
- District Secretary/Treasurer Denise Spada
- \*Commissioner Schondebare was excused

Salute to the Flag and a moment of silence.

Chief's Report:

- Chief Weber informed the Board that training, and physicals are going well and asked if both could be updated more frequently in the computer system. A discussion took place regarding a mutual aid call to Northport and Chief Weber asked if it would be possible to replace the Surface Pros with iPads as the Surface Pros are difficult to navigate with the new EPCR system. Chairman Magerle asked 2<sup>nd</sup> Asst. Chief Anna to contact Health EMS and set up a group call with EMT Carberry as well as see if someone from Health EMS could come in to do a training. 2<sup>nd</sup> Asst. Chief Anna informed the Board that he has a tentative date of Saturday, June 13<sup>th</sup> for the 2026 Installation Dinner at the Huntington Crescent Club. They are keeping the cost of \$175.00 per person, the same as this year. Commissioner Oh put forth a motion to approve a \$2,000.00 deposit, seconded by Commissioner Gaito and unanimous.

District Manager's Report:

- Fire District Manager Magerle presented his report and highlighted the following:
  - Apparatus
    - New 2-2-30 vehicle was delivered to Hendrickson and outfitting is in progress
    - Vehicle 2-2-1: Huntington is checking to see what parts are available to repair the officers side mirror
    - Vehicle 2-2-2: Huntington found no issues with the service engine light
    - Vehicle 2-2-26: Huntington Marine cleaned sand and debris from the thermostat and replaced damaged parts

Equipment

- Ordered and received 12 replacement AED's

- All Weather checked boiler temps and made sure the Tekmar controller was working properly
- Donated one of the old AED's to the Bay club and eleven to the Terry Farrell Foundation
- Ordered and received 5 MSA gas detectors from the Chiefs Budget
- GenServe performed preventative maintenance on the generator
- Corporate Coffee changed the water filter and inspected the coffee machine
- Ordered and received four new pram batteries and a quote was presented for a Striker Service Agreement for four years at a cost of \$10,598.40. Commissioner Oh put forth a motion to proceed with the Agreement, seconded by Commissioner Gaito and unanimous.

#### Communications

- Attended NERIS training at Dix Hills FD with Firehouse Attendant Nelson
- Cove Rd. antenna was repaired, and a marine radio was installed by IWT
- Received 6 spare portable radios from Motorola

#### Building & Grounds

- All Weather cleaned all four mini-split air conditioner evaporator coils
- Dowling Plumbing repaired a leaking hose spigot and the mixer valve for domestic hot water
- Electronix Systems corrected a computer update issue with the door entry system
- Firehouse Attendant Manganello mulched all garden beds
- The 10 New York Ave. property was cleaned up by part-time employees
- The 2<sup>nd</sup> lawn application was applied

#### Personnel

- 135 hours overtime were reported for the month of May 2025
- Commissioner Gaito asked DM Magerle if additional hours are being offered to Firehouse Attendant Nelson to complete additional computer work and asked if a schedule could be set up so computer entries could be made more frequently. Chairman Magerle suggested adding a part-timer to the schedule to assist with this and District Manager Magerle indicated he would work on a schedule with Firehouse Attendant Nelson.

District Secretary/Treasurer Spada presented her report:

- The minutes from the previous meeting were approved on a motion by Commissioner Oh, seconded by Commissioner Martin; unanimous.
- Correspondence:
  - Notification from FireFly that Robert Berry did not respond to their letter regarding his LOSAP benefit payment. Commissioner Martin volunteered to try to contact Mr. Berry.
  - Notification from Borg & Borg that the Property & Crime Policy renewal quote is approximately \$13,500.00 higher than last year; increases are due to the increased EMS call volume and the number of part-time employees.
  - LOSAP Conflict of Interest Disclosure letters were submitted from Chairman Magerle, Commissioner Oh, Commissioner Gaito and Commissioner Martin.

- Request for Facility Use from Mike Frawley from the Nathan Hale Road Association to hold a meeting on Saturday, June 14, 2025 from 9:30 a.m. to 11:30 a.m.; approved.
- District Sec/Treasurer Spada asked the Board to begin a review of the current Policies of the Halesite Fire District. Chairman Magerle suggested working on two or three each month.
- Sec/Treasurer Spada relayed a response from legal counsel indicating that offering dental and vision insurance to volunteer firefighters (at their own cost) is, in his opinion, not permitted.

• Bills:

**PAID BEFORE THE MEETING:**

|                                |              |
|--------------------------------|--------------|
| AT&T Mobility                  | \$ 574.45    |
| Huntington Crescent Club       | \$ 31,946.50 |
| Met Life                       | \$ 2,120.96  |
| National Grid                  | \$ 2,025.27  |
| NYSHIP                         | \$ 22,037.48 |
| Optimum                        | \$ 431.71    |
| Platinum Plus DJ Entertainment | \$ 1,995.00  |
| PSEG LI                        | \$ 2,770.45  |
| PSEG LI                        | \$ 21.78     |
| Verizon                        | \$ 871.71    |
| Wex Bank/Shell                 | \$ 156.50    |
| Wex Bank/Sunoco                | \$ 426.39    |

**Medicare Part B Reimbursements**

|                    |           |
|--------------------|-----------|
| Bonnie Sammis      | \$ 185.00 |
| Doug Anthonsen     | \$ 370.00 |
| Judy McKenna       | \$ 185.00 |
| Laurence Northcote | \$ 370.00 |
| Richard Riegel     | \$ 185.00 |
| Toni Riegel        | \$ 185.00 |
| William Kaiser     | \$ 185.00 |

**PAID AFTER THE MEETING:**

|                               |              |
|-------------------------------|--------------|
| Adept Technology              | \$ 1,489.98  |
| All Weather Heating & Cooling | \$ 1,500.00  |
| All Weather Heating & Cooling | \$ 1,280.56  |
| Appraisal Affiliates, Inc.    | \$ 1,300.00  |
| Cardiac Life Products         | \$ 25,010.49 |
| CARR Business Systems         | \$ 71.25     |
| Chase/INK                     | \$ 2,987.13  |
| Chris Leogrande               | \$ 35.45     |
| Chris Leogrande               | \$ 120.52    |
| Commander Fleet               | \$ 29,056.00 |
| Corporate Coffee Systems      | \$ 188.84    |
| Corporate Coffee Systems      | \$ 104.93    |
| Electronix Systems            | \$ 124.80    |

|                              |              |
|------------------------------|--------------|
| Electronix Systems           | \$ 1,655.00  |
| FireFly Admin Inc.           | \$ 118.36    |
| Firematic Supply Co. Inc.    | \$ 110.00    |
| Green Grass Guy              | \$ 175.00    |
| Home Depot                   | \$ 537.22    |
| Huntington Crescent Club     | \$ 2,000.00  |
| Huntington Marine            | \$ 296.75    |
| James Magerle                | \$ 55.92     |
| J.C. Taylor Insurance        | \$ 460.00    |
| K.C. Anna                    | \$ 500.00    |
| Konica Minolta               | \$ 53.88     |
| Martelli's Florist           | \$ 1,694.00  |
| McKesson Medical             | \$ 83.35     |
| Motorola Solutions           | \$ 8,415.70  |
| Motorola Solutions           | \$ 17,342.26 |
| Motorola Solutions           | \$ 17,798.10 |
| Motorola Solutions           | \$ 4,528.00  |
| Penguin Management           | \$ 1,572.00  |
| Primo Brands (Ready ReFresh) | \$ 157.79    |
| Savasta Medical Services     | \$ 2,505.00  |
| SCM Products Inc.            | \$ 269.28    |
| South Shore Fire & Safety    | \$ 6,001.50  |
| South Shore Fire & Safety    | \$ 437.00    |
| Striker Sales                | \$ 2,193.16  |
| Terminix                     | \$ 60.00     |
| Tom Scheff                   | \$ 24.99     |
| Town of Smithtown            | \$ 49.30     |
| Verizon                      | \$ 4,617.45  |
| W.B. Mason                   | \$ 215.90    |
| Wex Bank/Exxon Mobil         | \$ 73.95     |
| William Glass                | \$ 568.00    |

The bills were approved as read on a motion by Commissioner Gaito, seconded by Commissioner Martin; unanimous.

- Apparatus:
  - Commissioner Martin informed the Board that the new pick-up truck should be delivered in July and hopes the new Chief's vehicle will be delivered in July as well.
- Buildings and Grounds:
  - In Commissioner Schondebare's absence, District Manager Magerle stated the employees are asking to replace two vacuums; the Board did not object.
- Communications:
  - District Manager Magerle informed the Board that ESO offered several options to electronically transfer records that must be retained; Commissioner Oh directed him to have it transferred as PDF files.

- Personnel:

- Commissioner Gaito put forth a motion to move into Executive Session at 7:31 p.m. to discuss a personnel matter. Motion was seconded by Commissioner Oh and unanimous.
- At 7:48 p.m. Commissioner Martin put forth a motion to resume the regular meeting. Motion was seconded by Commissioner Gaito and unanimous.
- Commissioner Martin indicated he would like to attend the Association of Fire Districts Annual Meeting and Leadership Expo in Saratoga Springs in October. Commissioner Oh put forth a motion to approve Commissioner Martin and Commissioner Gaito to attend. Motion was seconded by Commissioner Gaito and unanimous.

There being no further business, a motion to adjourn the meeting was made at 7:52 p.m. by Commissioner Martin, seconded by Commissioner Oh; unanimous.

Respectfully submitted,



Denise Spada  
District Secretary/Treasurer

Halesite Fire District

Minutes of Executive Session of the Halesite Fire District  
Held on Wednesday, June 11, 2025  
At 7:31P.M. in the District Office

**Present:**

Commissioner Andrew Magerle  
Commissioner Brad Gaito  
Commissioner Kurt Martin  
Commissioner Rick Oh  
Chief Weber  
2<sup>nd</sup> Asst. Chief Anna  
District Manager Magerle  
District Secretary/Treasurer Spada

- Commissioner Gaito initiated a discussion about a personnel matter regarding a difference of opinion between the District EMT and the Municipal Cooperative Shared Paramedic. A letter from the Chief's office was read regarding the events that occurred and a copy of the letter was submitted into the employees record.
- Commissioner Martin put forth a motion to move out of Executive Session at 7:48 p.m., seconded by Commissioner Gaito; unanimous.

Respectfully submitted,



Denise Spada  
Secretary/Treasurer